**Delta Programme Application Form**

**Please read our Delta section on the website first, paying particular attention to the criteria for selection. The information you give on this form will be used in the selection process to determine whether you meet these criteria. It is important, therefore, to ensure that your application is complete and the information you submit fully reflects your abilities.**

**Applications MUST be submitted electronically as ONE SINGLE FILE (Word or PDFs will be accepted, zip or rar files will NOT be accepted. Files should be less than 5MB. If the file is too heavy, section 10 (Lesson plan, reflection and written assignment) could be sent separately as another second file. ) and sent directly to:**

**Orlando Delgado Mata**

**Orlando@ihmexico.com**

**Section 1. Personal Details**

Family name Given name(s) Date of birth Nationality First language

e-mail address

**Section 2. Programme Dates**

Please indicate your Delta programme with an ‘X’:

|  |  |
| --- | --- |
| Delta Module 1 Part Time (10 weeks) |  |
| Delta Module 1 Intensive (2 weeks) |  |
| Delta Module 2 Part Time (12 weeks) |  |
| Delta Module 2 Intensive (8 weeks) |  |
| Delta Module 3 Part Time (12 weeks)  |  |
| Delta Module 1 & 2 bundle (14 weeks) |  |

**Section 3. School / Organisation where you will be working during the programme (so that we can ask for references)**

Name Address

Tel.

e-mail

Fax

**Section 4. Education and Teaching Qualifications**

School / College leaving qualifications:

Level and subject Year and grades School / Institution

University degrees / Higher education diplomas (including PGCE and Master’s degrees):

Level and subject Year and grades / classification School / Institution

Please indicate which of the following language teaching qualifications you hold:

Date taken Grade Awarded School / Institution

 Cambridge CELTA / CTEFLA

 Trinity Certificate

 Other (e.g. ICELT)

**Section 5. Work Experience**

Please give details of your English Language Teaching experience **AT LENGTH**. Use a separate sheet of paper and include it as an **Appendix to your application form.**

Please include:

• Countries and schools, with dates

• Age range and levels

• Coursebooks and supplementary materials / equipment you are familiar with.

**Section 6. Please attach a comprehensive list of course materials you have used consistently or are very familiar with (e.g. course books, supplementary books, etc.) with a brief comment on which particular aspects of the book/resource you find specially useful and why.**

**Section 7. Please indicate how your heard about the our Delta course?**

 Through an advert

 Through the IH Mexico website

 Other internet site

 Through your institution

 Other

**Section 8. Referees**

We contact referees as part of our selection process. Please give the names, telephone numbers and e-mail addresses of two referees who would be prepared to give relevant support to this application. Indicate in what context they know you.

1) 2)

**Section 9. Supporting Statement**

Please include a statement (maximum 300 words) about why you wish to follow the Delta programme, and why you feel you are suited to the mode of study involved. **Use a separate sheet of paper for your Statement and include it as an Appendix to your application form.**

**Section 10. Application Task**

**Lesson plan**

Please send us a lesson plan for a grammar , vocabulary or functions lesson you have recently taught. The plan should include:

\*a brief profile of the class

\*their needs and goals in relation to learning English

\* the aims of the lesson

\*a short commentary (+/- 200 words) where you justify your planning decisions.

\* You should include your stage aims, interaction and procedure and, where possible, attach copies of the materials used. You do not need to send audio material.

\* Using appropriate grammar reference materials, write a 500-word analysis of the language you have identified. Make sure you include aspects of *meaning*, *form, function* and *pronunciation* in this analysis. (*Include a bibliography of the materials/books you refer to for this research).*

Please use your own words for this analysis and do not reproduce chunks of analysis out of the grammar reference books you use. However, you can paraphrase and quote where necessary.

**ALL OF THE ABOVE ARE REQUIREMENTS FOR THE LESSON PLAN.**

**Evaluation of the lesson**

Please send us your own written evaluation (+/- 500 words) of the effectiveness of the lesson you detailed above with particular regard to the strengths and weaknesses in your teaching and how this lesson has informed / will inform your teaching in future.

**Written assignment**

Written work is a vital part of Module 2. This question is an example of the type of work you will be expected to produce in your written assignments (+/- 1000 words).

Outline a group of students you have taught. Identify major difficulties they had in **one** of the following areas:

• A specific\* area of Phonology e.g. word / sentence stress, a selection of individual sounds, intonation etc.

• A specific\* area of Grammar

• Listening skills work

• Writing skills work

\*Please specify your chosen area.

Describe:

* how you addressed these problems in the classroom over a period of time
* outlining specific examples of activities and materials you used to help students.
* You should describe your examples in sufficient depth for another teacher to be able to use them in class, and say why you feel them to be a suitable solution.

**Please note that this tasks form a vital part of your application and incomplete applications will be returned. Write your answers on a separate document and include this as an Appendix to your application form.**

**Checklist of items to be included in your application:**

|  |  |
| --- | --- |
|  |   |
| Personal details (sections 1 and 2) |  |
| Teaching experience and background (sections 3- 5) |  |
| Materials (section 6) |  |
| Personal statement (section 9) |  |
| **Complete** Lesson plan (section 10) |  |
| Evaluation of lesson (section 10) |  |
| Written assignment (section 10) |  |
|  |  |

Signature: Date:

**IMPORTANT** Please note that acceptance on a course does not mean that a place has been reserved for you. A place cannot be reserved until the Course fee has been paid. The course fee must be paid at least four weeks before the beginning of the Course. **Fees are not transferable or refundable.**